Anderson Race Management (ARM) is your first stop for race planning and promotion.  Whether you’re starting with an idea, you’ve got your course set and just need the equipment, or you could use a little help with registration, timing and results, Anderson Race Management can get you to the finish line.

The course coordinator is responsible for the management of all aspects of the course. The course coordinator will be responsible for the maintenance of the course, the loading and unloading of all equipment at events. You need to be detail focused, enjoy problem solving and possess a “can do” attitude.

**Compensation:** Fee per Event

**Hours:** 5-10 hours per week increasing during the season and decreasing in off-season.  
**Schedule:** Saturday & Sunday

**Responsibilities include:**

* Unloading of supplies
* Placement of course signage
* Setup start and finish lines
* Break down of boxes
* Removal of trash
* Breakdown of tents
* Breakdown of tables
* Pack up supplies
* Collection of signage from the course route
* Setup water stops
* Pick up water stop trash and supplies
* Assist with the setup of timing equipment

**Preferred Skills:**

* USATF and technical knowledge of road racing preferred.
* CPR/AED and First Aid Certification preferred.
* Passion for sports (especially running)